

**City Hall Rental Policy
Effective January 1, 2011**

Meetings:

Club and Organization meetings (includes use of coffee pot)

Small Hall.....	No Charge
Large Hall.....	\$50.00
Kitchen.....	\$50.00

***Civic and Youth Groups**

Small Hall.....	No Charge
Large Hall.....	No Charge
Kitchen.....	\$45.00

*Blood drive, Chamber of Commerce, Retail Trades, HCD, Jaycees, Mercer County Ambulance, Lions/Lioness, Hospital, Hospital Auxiliary, Park Department, Cub Scouts, Girl Scouts, Boy Scouts, 4-H, Hockey Club, Gymnastics, Figure Skating and Veteran Groups.

Bazaars, Exhibits, Food Sales, Rummage Sales, Product Demonstrations/Sales for any income function:

Small Hall.....	\$50.00
Large Hall.....	\$65.00
Kitchen/Basic service.....	\$50.00
Kitchen/Full service (cooking).....	\$100.00

*Events that generate a lot of in and out traffic

Auction Sales:

Large Hall.....	\$250.00
Small Hall.....	Not Available
Kitchen.....	\$50.00
Security Deposit.....	\$300.00

Weddings, Anniversaries (all dances):

Rent.....	\$300.00
Officer Fee.....	\$20.00/hour
Security Deposit.....	\$300.00
Kitchen Basic/Dishes, etc.....	\$50.00
Kitchen/Full service, cooking meal...	\$100.00

CAPACITY

<u>Small Hall</u>	<u>Large Hall</u>
150 w/chairs	375 w/chairs
75 w/tables	250 w/tables

TABLES/CHAIRS

300 red chairs
30 folding chairs
59 total tables (39 aluminum, 18 wooden, 2 round resin)