

**Hazen City Commission  
Regular Meeting  
July 6, 2015  
Hazen City Hall**

**Present:** Commissioner Brunmeier, Commissioner Haack, Commissioner Stern and Commissioner Wolf.

**Absent:** President Obenauer

**Others Present:** Attorney Donovan, Planner Frovarp, Auditor Erhardt, Editor Arens, Mark Johnson & Mary Schindler (Ulteig), Kelsey Timmer & Mark Sweeney (KLJ), Brent Knoell and David Lindemann.

Meeting called to order at 5:30 PM CT by Vice-President Wolf.

**Minutes:** Commissioner Brunmeier moved to suspend the reading of the June 15<sup>th</sup> minutes and approve them as presented, second by Commissioner Stern. Motion unanimously carried.

**Agenda:** Commissioner Haack moved to approve the agenda as present, second by Commissioner Stern. Motion unanimously carried.

**PUBLIC HEARING**

**Moving Permit as Requested by Sakakawea Medical Center:** Vice President Wolf opened the public hearing with regard to an application for a moving permit requested by Sakakawea Medical Center. Planner Frovarp explained that the request is to move the current maintenance building to a new location just south of the Sakakawea Hazen Clinic. No comments were received prior to the meeting and no comments were received during the meeting. The public hearing was closed at 5:33 PM CT.

**CONSULTATION WITH ATTORNEY & ENGINEER**

**Ulteig Update – Projects/Plat(s):** Mark Johnson informed the commission that the replat for the Lewis & Clark Subdivision is complete, is ready for signatures and has been delivered to Planner Frovarp. Mr. Johnson provided an updated schedule for the surge projects and RV Park. Manholes and equipment are expected to arrive by mid-week and everything appears on schedule for completion on time. The only other item Mr. Johnson had was to inform the commission that the plat for the RV Park property should be ready for approval at the next commission meeting.

**APPROVAL OF APPLICATIONS & BUILDING PERMITS**

**Moving/Building Permit – Sakakawea Medical Center:** Commissioner Brunmeier moved to approve the moving permit as requested by Sakakawea Medical Center, second by Commissioner Haack. On roll call vote; Brunmeier, “Aye”, Haack, “Aye”, Stern, “Aye”, Wolf, “Aye”, motion carried. Planer

Frovarp advised the commission that the building permit for the new construction has been submitted and the building permit fee, based on the current fee schedule, would be slightly more than \$55,000 and suggested the commission consider this for action at the next meeting. Commissioner Stern asked that information as to the number and cost of inspections is provided at the next meeting when the permit would be acted upon. Vice-President Wolf agreed that it would be a good idea to have an estimate of these costs before acting on the permit and the application fee. Commissioner Haack asked as to how the fee is determined and Planner Frovarp explained that it is based on the overall construction cost. Mr. Knoell stated they are hoping to begin construction of the new hospital in early August, pending receipt of all the necessary state approvals. Commissioner Brunmeier moved to approve the building permit, relating to the maintenance building, as presented by Sakakawea Medical Center, second by Commissioner Haack. On roll call vote; Brunmeier, "Aye", Haack, "Aye", Stern, "Aye", Wolf, "Aye", motion carried.

**Building Permit w/Variance Request – D. Lindemann:** The commission reviewed an application for building permit for construction of a single garage at 210 2<sup>nd</sup> Ave NE as presented by David Lindemann. Planner Frovarp said there is currently a detached garage at this location that is situated at the property line and Mr. Lindemann is proposing to construct this attached garage three feet (3') from the property line which would require a four and one-half foot (4 1/2') variance. Planner Frovarp explained that this would actually be improving the situation on this property. Commissioner Stern moved to approve the building permit and variance as requested by David Lindemann, second by Commissioner Brunmeier. On roll call vote; Stern, "Aye", Brunmeier, "Aye", Haack, "Aye", Wolf, "Aye", motion carried.

**Local Permit – American Legion Post 189:** Commissioner Haack moved to approve a local permit #2015-10 as requested by American Legion Post #189 for a raffle to be conducted at Hazen City Hall on November 11, 2015, second by Commissioner Stern. Upon discussion Commissioner Brunmeier asked about how the proceeds will be used and was advised that the legion uses the funds to support various community activities. On roll call vote; Haack, "Aye", Stern, "Aye", Brunmeier, "Aye", Wolf, "Aye", motion carried.

## REPORTS

**President:** President Obenauer was absent but Planner Frovarp asked the commission to consider the flood ordinance information shared previously and provide any comments to him as soon as possible. The ordinance must be updated prior to October 2015 and will require at least two (2) readings prior to approval.

**Water/Sewer:** Commissioner Brunmeier informed the commission that she had checked on the issues at the Murschel residence and the curb stop was broken and needed to be replaced but they did not disturb the neighbor's property. Commissioner Brunmeier also said she is still working with the ND Department of Health with regard to the meat market issues previously discussed.

**Street/Cemetery:** Commissioner Stern had nothing to report at this time.

**Finance/Busing:** Commissioner Wolf informed the commission that one bid was received for the bus facility construction. It was submitted by Western Steel Builders in the amount of \$386,431.00. This exceeds the current grant amount so Auditor Erhardt will be requested additional funds in the next grant round. The bid information has been presented to the ND Department of Transportation for review and approval.

**Police/Fire:** Commissioner Haack had nothing to report at this time.

## **OLD BUSINESS**

**City Board Portfolio Assignments:** President Obenauer had contacted the auditor to advise that he had not been contacted about making changes to the portfolio assignments. Vice President Wolf said she would like to see the assignments remain as they are until after the 2016 election. Commissioner Haack said he would also like to see them remain until after the election. No further action taken the assignments will remain as they are.

**Approval of Bills and Financial Statements:** Commissioner Brunmeier moved to approve the bills, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: US Postal Service, 273.57; Hazen Boy Scouts, 150.00; Mike & Martin's Paving, \$15,000.00; RouteMatch Software Inc, 4431.13; Verizon Wireless, 123.17; Universal Premium Fleet Card, 4566.81; Payroll, 130602.71; Antelope Creek Trucking, 978.20; BHG Inc, 2274.80; Bob Gobar, 63.00; Capital City Restaurant Supply, 2174.00; Cardmember Service, 503.28; D&E Supply Co, 250.28; Dakota Fire Extinguisher, 303.80; Dan Wettstein, 320.00; Electronic Communications, 777.50; Emergency Apparatus Maintenance Inc, 2495.67; Fastenal Co, 424.88; Great Lines Inc, 5144.00; Hach Co, 111.04; Harlow's Bus Sales Inc, 83899.00; Hazen Hardware Inc, 350.52; Hazen Motor Co, 328.66; Hazen Motor Farm Equipment Co, 31.94; Hazen Public Library, 2635.50; Hiway Express, 499.36; J&L Automotive LLC, 201.55; Jeff Turner, 197.70; Kandi McConnell, 31.50; Kasey Lesmann, 100.00; Kelly Johns, 125.00; Kollman Construction, 660.00; Loren Wiest, 350.00; Mel Roth Oil, 42.24; Menards, 99.74; Mercer County Abstract, 2140.00; Mercer County Treasurer, 5233.34; Mike & Martin's Paving, 3545.00; Monte Erhardt, 10.00; Mul-T-Services & Contracting, 1150.00; ND Department of Health, 60.00; ND Department of Health, 32.00; ND Association of Oil & Gas Producing Counties, 100.00; OK Tire Store, 3817.47; Pitney Bowes, 420.00; Pretty Petals, 65.00; Radar Shop Inc, 78.00; RDO Truck Centers, 84.24; Ron Muth, 320.00; Rough Rider Industries, 1006.00; Roughrider Electric Coop Inc, 110.00; SBM Inc, 179.93; Setina Manufacturing Co, 570.95; Southwest Water Authority, 34821.33; Spruce It Up Lawn & Tree, 850.00; Stalker Radar, 122.00; Steve Frovarp, 37.38; Todd Neelis, 32.21; Troy & Tammy Bauer, 21.60; Universal Athletic, 511.16; West Dakota Lumber, 46.48; West River Telecommunications, 827.05. On roll call vote; Brunmeier, "Aye", Stern, "Aye", Haack, "Aye", Wolf, "Aye", motion carried.

There being no further business the meeting was adjourned at 5:55 PM CT. The next regular meeting of the commission will be Monday, July 20, 2015 at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: \_\_\_\_\_  
Jerry Obenauer, President

Attest: \_\_\_\_\_  
Monte J. Erhardt, Auditor