

**Hazen City Commission
Regular Meeting
November 20, 2017
Hazen City Hall**

Present: Commissioner Haack, Commissioner Pillar, Commissioner Stern, and Commissioner Wolf.

Absent: President Obenauer

Others Present: Auditor Erhardt, Attorney Donovan, Mark Sweeney, Josh Reiner & Luke Arnold (Moore Eng.), David Brousseau, and Buster Langowski.

The meeting was called to order at 5:30 PM by Commissioner Wolf.

Commissioner Wolf immediately opened the public hearing regarding the Resolution of Necessity for the 2018 Street Projects. No public comment, or written protests, were received. Commissioner Wolf closed the public hearing at 5:30 PM CT and convened the regular meeting of the city commission.

Minutes: Commissioner Haack moved to suspend the reading and approve the minutes of the November 6th meeting, second by Commissioner Pillar. Motion unanimously carried.

Agenda: Commissioner Pillar moved to approve the agenda, as presented, second by Commissioner Haack. Motion unanimously carried.

CONSULTATION WITH ATTORNEY & ENGINEER

2018 Street Projects: Mark Sweeney, Moore Engineering, presented maps containing information relating to the various levels of work, and areas of concern, for the 2018 street project. Luke Arnold, Moore Engineering, detailed the various levels of construction, which range from full reconstruction with five-inch (5") urban asphalt to chip seal and various underground utility repair, or replacement. Moore Engineering representatives also discussed the various drainage issues and provided more detailed illustrations. Mr. Arnold indicated that the additional televising, approved at the last meeting, is still scheduled to be completed late this month and Moore Engineering provided information of areas of sanitary sewer lines that will require work from relining, up to, replacement. Mr. Arnold informed the commission of another area of concern regarding drainage. This is in the cul de sac on Sunrise Drive and the pavement in the cul de sac is in poor shape compared to the rest of the street which may be caused by standing water infiltrating the base. Commissioner Haack would like to address areas of concern for the walking/bike path, specifically in the west Hazen and the area from 3rd Avenue NW to 4th Ave NE, north of Hwy 200. There was also discussion of compaction issues around the manholes on 10th Street and various curb issues along 5th Street NW and 3rd Street NW near the church. Several alternatives, for bidding, were discussed which include paving of 10th NE and a portion of County Road 18, to 10th Street. There was also discussion of adding alternates for paving of the

parking lot at the All Season's Arena and the football field. Mr. Arnold also informed the commission that there are certain areas where safety and sight-distance need to be addressed. Mr. Sweeney indicated that the costs appear to be slightly less, at this time, than previously estimated but, final plans will affect this figure. There was also brief discussion of waiting until summer of 2019 to chip seal pavement work completed in 2018. The final discussion related to the proposed public meeting. A, one-hour, public information meeting will be scheduled, and advertised, for Monday, December 4th beginning at 5:30 PM, prior to the regular commission meeting. At this meeting Moore Engineering will be available with maps and information to resident questions and concerns.

REPORTS

President: President Obenauer absent. No report.

Water/Sewer/Garbage: Commissioner Stern informed the commission that the city has received notice of a proposed rate increase from Southwest Water and the commission should review our current rate structure. Auditor Erhardt said Midwest Assistance Program assists municipalities in determining correct fees for utilities. Commissioner Pillar would like the auditor to communicate with Midwest Assistance and provide information to Commissioner Stern for discussion at the next meeting.

Street/Cemetery: Commissioner Haack informed the commission that the street department is getting pricing to repair, or replace, the broom, on the John Deere equipment. Commissioner Haack also informed the commission that PW Director Neuberger has submitted a letter indicating he will be retiring from his position effective January 5, 2018. The commission will post the position, in-house, and determine if additional staff will be hired later.

Finance/Busing: Commissioner Wolf had nothing to report.

Police/Fire/Forestry: Commissioner Pillar informed the commission that Fire Chief Burling received a notice from NFPA regarding replacement of outdated fire hose and the rural fire department will equally share the cost, of \$2353, to purchase sections of three-inch (3") and five-inch (5") hose. There was a question of approving the cost, in excess of \$1000, without board review and, Commissioner Pillar apologized for this oversight. Commissioner Pillar also informed the commission that the city has received a few applications for the open patrol officer position and interviews will be scheduled after the application deadline of November 30th.

HCD: Buster Langowski informed the board that the Hazen Pioneer Apartments is ready to transition from the construction to operating stage and that final documentation will be completed soon. Mr. Langowski said there is currently one (1) tenant, in the building, and there is additional interest from the area. Mr. Langowski said there is an open house at the Expedition Estates properties on November 21st from 4:00 to 6:00 PM.

Approval of Bills: Commissioner Pillar moved to approve the bills, and financial statements, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: Kenny Klein, 1500.00; Kandi McConnell, 1500.00; American Waterworks Assn, 75.00; Ameripride, 556.62; Arrow Service Team, 3956.73; Bechtold Paving Inc, 6670.00; Cenex, 2582.55; Christie Obenauer, 532.49; D&E Supply,

117.31; Dakota Pump & Control, 3385.00; Derek Lopez, 51.23; Ecolab, 119.22; Lange Donovan & Kaffar PLLP, 1717.12; Mercer Co Treasurer, 4455.32; MDU, 4590.80; Monte Erhardt, 105.73; Moore Engineering Inc, 45408.75; ND Dept of Health, 32.00; ND One Call, 41.55; Northern Safety, 100.19; PACE, 23203.39; Pride Contracting 11268.88; Quality Inn, 83.70; Roughrider Electric Coop Inc, 3677.75; SMB Inc, 40.77; Stacy Giacomazzi, 94.84; Ternes Tree Service, 4100.00; The Hub, 596.98; Tim Klein Plumbing, 75.60; Tractor Supply Credit Plan, 51.96; US Postal Service, 271.19; West Dakota Lumber, 7600.00. On roll call vote; Pillar, "Aye", Stern, "Aye", Haack, "Aye", Wolf, "Aye", motion carried.

There being no further business the meeting was adjourned at 8:00 PM CT. The next regular meeting of the commission will be Monday, December 4, 2017 at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jerry Obenauer, President

Attest: _____
Monte J. Erhardt, Auditor