

**Hazen City Commission
Regular Meeting
December 17, 2018
Hazen City Hall**

Present: President Obenauer, Commissioner Haack, Commissioner Pillar, Commissioner Stern, and Commissioner Wolf.

Others Present: Attorney Donovan, Planner Senger, Editor Arens, Auditor Erhardt, PW Director Brousseau, Steve Gowin and Buster Langowski.

The meeting was called to order at 5:30 PM by President Obenauer.

President Obenauer led the Pledge of Allegiance.

Minutes: Commissioner Wolf moved to suspend the reading and approve the minutes of the December 3rd meeting, second by Commissioner Stern. Motion unanimously carried.

Agenda: Commissioner Pillar moved to approve the agenda, with the addition of the local permit of Hazen Sportsman Club as item 6C, second by Commissioner Haack. Motion unanimously carried.

REQUEST OF CITIZENS

Property Improvement(s) – S. Gowin: Steve Gowin appeared before the commission to present information relating to proposed improvements of his property near the bridge on Antelope Drive, north of Highway 200. Mr. Gowin provided a model of a building that may be constructed at the location which is designed to allow water to flow through, in times of high water. Mr. Gowin would like permission from the city to improve approaches to his property, at his expense, on the east and west side of Antelope Drive. When asked about the building, Mr. Gowin said it will provide protection for a limited number of livestock. Attorney Donovan said the city has zoning jurisdiction but, the city would not issue a permit for the building since it is not within the corporate city limits. President Obenauer suggested contacting the city engineer to determine any right-of-way requirements for the approaches and to ensure they are constructed to city standards. The commission agreed they would like to see the property improved and maintained.

Local Permit-Raffle - Hazen Figure Skating Club: Commissioner Haack moved to approve local permit #2018-14, as requested by the Hazen Figure Skating Club, to conduct a raffle at the Hazen All Seasons Arena, second by Commissioner Pillar. Motion unanimously carried.

Local Permit-Raffle - Hazen Sportsman Club: Commissioner Haack moved to approve local permit #2018-13, as requested by the Hazen Sportsman Club, to conduct a raffle at the Hazen Commerce Center, second by Commissioner Pillar. Motion unanimously carried.

APPROVAL OF APPLICATIONS & BUILDING PERMITS

2019 Liquor Licenses: Commissioner Wolf moved to approve the 2019 liquor licenses as requested, second by Commissioner Stern. Liquor license applications presented were: D’Andreas – On Sale Beer; Hazen Bottle Shop – Off Sale Beer & Liquor; Jimmy’s Lounge – On & Off Sale Beer & Liquor; Longshots

Bar LLC – On & Off Sale Beer and Liquor; The Hub – Off Sale Beer & Liquor. On roll call vote; Wolf, “Aye”, Stern, “Aye”, Haack, “Aye”, Pillar, “Aye”, Obenauer, “Aye”, motion carried.

REPORTS

President: President Obenauer informed the board that the city purchased, at auction, the property at 214 1st Ave NE for \$6000.00. There are outstanding tax and utility liens on the property and public works staff have secured the buildings. The city will have utility services disconnected and work to clean up the property for re-sale. PW Director Brousseau said the fire department may be interested in using the structure for training. Commissioner Stern asked about asbestos abatement and the health department will be contacted to ensure this is handled properly.

Water/Sewer/Garbage: Commissioner Stern had nothing to report, at this time.

Street/Cemetery: Commissioner Haack informed the board that the recycled asphalt/concrete pile is getting quite large and the crushing may be done in two to three days. Director Brousseau said the dog kennel has been repaired and will be moved to the police department soon. President Obenauer would like to see the sign at the police department repaired, as well as trim on the building.

Finance/Busing: Commissioner Wolf had nothing to report at this time.

Police/Fire/Forestry: Commissioner Pillar informed the board that the police department was involved in the security threats at the clinic and library and he commended them on their response and for taking the threat seriously. Commissioner Pillar informed the board that the city has received official notice of resignation of the city forester, effective 12/18, and he will work with the commission to determine future staffing details.

HCD: Buster Langowski informed the commission that the Main Street Initiative may have grant funds to be used for the lighting pole improvements and other city improvements. Mr. Langowski suggested looking at these grants for the sign and other street enhancements.

CORRESPONDENCE

Parking/Sidewalk Improvements - WRT: The commission reviewed a proposal of WRT to change the sidewalk and parking, along their facilities, on 1st Street SW. President Obenauer said WRT has been a good partner with the city and he would like to move forward with these improvements in consultation with the city engineer.

Planning for the Future Circular – BHG: Commissioner Haack moved to approve a ¼ page, full-color, advertisement in the BHG Planning for the Future circular at a cost of \$294, second by Commissioner Wolf. On roll call vote; Haack, “Aye”, Wolf, “Aye”, Pillar, “Aye”, Stern, “Aye”, Obenauer, “Aye”, motion carried.

OLD BUSINESS

Water Rate Discussion: Commissioner Stern reported that Midwest Assistance Program responded to the city regarding the water rate discussion and they agree that indexing usage rates based on costs charged by SW Water Authority would be a prudent way to proceed. Auditor Erhard also suggested changing the bulk water rate, based on information received from other municipalities similar to the

City of Hazen. Commissioner Stern moved to approve a resolution setting the water consumption rate \$1.50 higher than the rate charged by SW Water and to set the bulk water rate at \$15/1000 gallons, second by Commissioner Pillar. There was discussion on making the rate effective immediately or January 1, 2019. On roll call vote; Stern, "Aye", Pillar, "Aye", Haack, "Aye", Wolf, "Aye", Obenauer, "Aye", motion carried.

NEW BUSINESS

Dakota Pump & Control Maintenance Agreement: Commissioner Haack moved to approve the 2019 Annual Lift Station Agreement, at a cost of \$560.00, second by Commissioner Stern. Upon discussion, the agreement states the total cost is for all stations. On roll call vote: Haack, "Aye", Stern, "Aye", Pillar, "Aye", Wolf, "Aye", Obenauer, "Aye", motion carried.

PW Director Brousseau would like the commission to consider chip-sealing the municipal parking lots in 2019 before the improvement project is completed. Director Brousseau will measure the lots and communicate the information to the city's engineer.

Approval of Bills: Commissioner Stern had a question about the refunds for overpaid interest on the 2016 project and was informed that there are several thousand dollars yet to be refunded. Commissioner Pillar moved to approve the bills as presented, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: Kenny Klein, 250.00; Union State Bank, 1930.00; Verizon Wireless, 345.52; G&G Auctioneers, 6000.00; Alex or Bethany Hermes, 119.12; Ameripride, 30.00; Avis Frantsen, 100.93; Bobcat, 81.29; Bradley Wolf, 108.95; Brady Hillerud, 108.95; Brandon or Angela Wanzek, 114.49; Bret Gabert, 192.47; Bruce or Diane Huber, 192.47; Cenex, 2031.01; Charles Affolter, 192.47; Christy Metz, 38.50; Colton Burr, 113.89; Dale Johnson, 100.56; Daniel or Molly Nelson, 121.59; Darren Mund, 101.26; David Addink, 120.97; Ecolab, 123.39; Edna Neuberger, 186.31; Eric Stolz, 175.87; Fastenal, 3.87; Fitterer Oil LLC, 28.72; Gary or Maxine Beckwith, 188.77; Gerald or Kimberly Wolf, 132.50; Greg or Dana Kelm, 163.84; HBW Holdings, 262.90; HCD, 329.61; Hazen Fire Dept, 139.12; Hazen Motor Co, 30380.01; Hazen Promotion Inc, 123.78; Hazen Public Library, 1707.99; Hazen Welding, 2615.00; ITD, 10.30; J&J Hazen Meats, 381.44; James or Peggy Sigman, 113.38; Jeffrey Kilber, 138.17; Jerry Obenauer, 81.75; Jon Carroll, 142.07; Josephine Kruckenberg, 135.85; Joyce Lemer, 10.50; Justin or Jessica Hill, 147.20; Krause's, 5.99; Lange Donovan & Kaffar PLLP, 1730.00; Leslie Hintz, 108.95; Loretta Schulz, 108.46; M&T Fire, 8515.00; Matt or Cheryl Clarys, 175.79; Mercer Co Auditor, 2197.88; Mercer Co Treasurer, 4154.31; Miles Mettler, 191.23; MDU, 5917.15; Myron Maas, 192.47; ND Dept of Health, 32.00; ND League of Cities, 1050.00; ND Water Users Assoc, 300.00; NAPA, 496.42; NDWPCC, 335.00; Noreen Steckler, 158.82; ND One Call, 3.60; Orlan or Caryl Jackson, 104.44; Pam Borlaug, 62.13; Peggy Rahn, 21.00; Pitney Bowes, 431.52; Pride Contracting, 2382.00; Promiseland Designs, 75.00; Robert Mettler, 171.30; Robert or Kelly Weisz, 154.18; Roughrider Electric Coop Inc, 5688.29; SMC, 164.18; Schwab Supply Inc, 142.41; Sheldon or Joni Cieslak, 102.05; Simon Schmidt, 101.99; Stein's Inc, 141.40; Susan Wetzels, 133.29; The Hub, 456.08; Time or Corrie Rogness, 122.61; Tractor Supply Credit Plan, 53.98; Uniform Center, 131.96; Wayne or Robyn Hermes, 107.56; West

Dakota Lumber, 711.64; WRT, 1014.40; William or Nancy Swanson, 436.63. On roll call vote; Pillar, "Aye", Stern, "Aye", Haack, "Aye", Wolf, "Aye", Obenauer, "Aye", motion carried.

There being no further business the meeting was adjourned at 6:23 PM CT. The next regular meeting of the commission will be Monday, January 7, 2019 at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jerry Obenauer, President

Attest: _____
Monte J. Erhardt, Auditor