

**Hazen City Commission  
Regular Meeting  
January 2, 2018  
Hazen City Hall**

**Present:** President Obenauer, Commissioner Pillar, Commissioner Stern, and Commissioner Wolf.

**Absent:** Commissioner Haack

**Others Present:** Auditor Erhardt, Attorney Donovan, Editor Arens, Mark Sweeney & Joshua Reiner (Moore Eng.), Dave Brousseau, Doug Edwards, Terry & Deb Dickinson, and Buster Langowski.

The meeting was called to order at 5:28 PM by President Obenauer.

**Minutes:** Commissioner Wolf moved to suspend the reading and approve the minutes of the December 18<sup>th</sup> meeting, second by Commissioner Pillar. Motion unanimously carried.

**Agenda:** Commissioner Pillar moved to approve the agenda, as presented, second by Commissioner Stern. Motion unanimously carried.

**CONSULTATION WITH ATTORNEY & ENGINEER**

**2018 Street Projects – Plans/Specifications:** Mark Sweeney, Moore Engineering, informed the commission that construction plans are essentially complete, presented a preliminary copy, and stated they are ready for internal review. There is one matter of clarification from ND DOT that sidewalks are not required to be installed to comply with funding guidelines. ADA ramps at intersections are still required but sidewalk construction has been removed from the plans. Mr. Sweeney feels that there are other funding options through DOT that could address sidewalk concerns in the future. Commissioner Pillar asked if the removal included the shared use path and Mr. Sweeney indicated the shared use path is still included as an alternative in the plans. Mr. Sweeney stated Expedition Estates has been included for chip seal and he is working with the engineer that designed the subdivision project. Mr. Sweeney indicated the plans would be final by January 12<sup>th</sup> and they are prepared to advertise for bids beginning January 18<sup>th</sup>, 2018. Commissioner asked if the plans had been presented to the board and Mr. Sweeney said they will be made available electronically within the next day, or two. Mr. Sweeney also informed Commissioner Stern that the alternatives will be bid as discussed at previous meetings. President Obenauer informed residents attending the meeting, that the alternate work for Elbowoods Drive is being proposed without curb and gutter to reduce cost. Commissioner Wolf moved to adopt the resolution approving engineer's plans, specifications and estimates as discussed, second by Commissioner Pillar. Upon discussion Mr. Sweeney informed Commissioner Stern that the city can still make changes to the plans, even after publication for bids. Commissioner Pillar also questioned possible changes and Mr. Sweeney stated the city can still add, or delete, items

from the project, within limits. On roll call vote; Wolf, "Aye", Pillar, "Aye", Stern, "Aye", Obenauer, "Aye", motion carried. (full text of the resolution is available for review at the auditor's office)

There was discussion about a resolution authorizing advertisement for bids. Commissioner Stern moved to adopt a resolution authorizing advertisement for bids, beginning January 18, 2018, for the 2018 street project with bid opening to be held on February 8, 2018 at 4:00 PM CT in the commission room at Hazen City Hall, second by Commissioner Wolf. On roll call vote; Stern, "Aye", Wolf, "Aye", Pillar, "Aye", Obenauer, "Aye", motion carried. (full text of the resolution is available for review at the auditor's office)

Commissioner Stern asked about additional information relating to the recommended repairs of sanitary sewer lines and Mr. Sweeney stated that an additional report will be prepared by PACE. Commissioner Stern also asked about the sanitary sewer line at the school and Mr. Sweeney stated the city does not need to take any action at this time but, the city should be aware that this may be an issue in the future. Commissioner Stern asked what could be done if this line failed in the future and Mr. Sweeney stated a new line can be installed through a "bursting" process. Commissioner Stern said he just had questions on how the repairs will be done and Mr. Sweeney stated they hope to do most spot repairs through trenchless means, where possible.

## REPORTS

**President:** President Obenauer informed the commission that he has been in contact with representatives of Peace Lutheran Church and they are aware of the issues around the church and are more interested in knowing the timing of the project and work to be completed, once that is determined. President Obenauer said the city will remove the trees that are damaging the property in that area but, there is no water shut-off at the church so one needs to be located or installed.

**Water/Sewer/Garbage:** Commissioner Stern had nothing to report at this time.

**Street/Cemetery:** Commissioner Haack absent, no report. Incoming Director Brousseau stated everything is going well so long as the snow stays away.

**Finance/Busing:** Commissioner Wolf had nothing to report at this time.

**Police/Fire/Forestry:** Commissioner Pillar informed the commission that interviews for the police department patrol position have been completed and a conditional offer of employment, pending required testing, has been made to Jesse Folkerts of Hazen.

**HCD:** Buster Langowski had nothing to report at this time.

**Approval of Bills:** Commissioner Pillar moved to approve the bills, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: Mercer County Treasurer, 4619.31; US Postal Service, 268.56; Universal Premium Fleetcard, 3289.43; Verizon Wireless, 117.22; Hazen Fire Dept, 7500.00; Mike Froelich, 100.00; Swanston Equipment, 6640.00; Payroll 147469.18; Aaron Juarez, 84.36; Alejandro DeLuna, 14.35; ASCAP, 348.00; Aubrey Pippenger, 63.00; Cardmember Service, 207.40; CVB, 4850.87; D'Andreas, 45.00; Dakota Transit Assoc., 150.00; Darling's Sales & Service Co, 60.17; Fastenal, 108.08; Harlow's Bus Sales Inc, 335.58; Hazen Hardware Inc, 612.58; J&L Automotive

LLC, 48.95; Josh Ronk, 83.48; Joyce Lemer, 31.50; Kaley Albertson, 65.07; Krause’s Super Valu, 401.74; Marco Technologies LLC, 345.73; Matthew Bender & Co Inc, 63.43; Mauricia Gutierrez, 34.21; Mercer Co Treasurer, 29838.39; MOCIC, 100.00; Moore Engineering Inc, 96892.00; RDO Truck Centers, 140.45; Rough Rider Industries, 241.40; Roughrider Electric Coop Inc, 55.00; Ryan Jacobs, 125.00; Safeguard Business Systems, 109.27; Sakakawea Medical Center Foundation, 25000.00; Savannah Montalvo, 18.13; Southwest Water Authority, 17645.36; State Fire & Tornado, 629.09. On roll call vote; Pillar, “Aye”, Stern, “Aye”, Wolf, “Aye”, Obenauer, “Aye”, motion carried.

There being no further business the meeting was adjourned at 5:53 PM CT. The next regular meeting of the commission will be Monday, January 15, 2018 at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: \_\_\_\_\_  
Jerry Obenauer, President

Attest: \_\_\_\_\_  
Monte J. Erhardt, Auditor