

**Hazen City Commission
Regular Meeting
January 7, 2019
Hazen City Hall**

Present: President Obenauer, Commissioner Haack, Commissioner Pillar, Commissioner Stern, and Commissioner Wolf.

Others Present: Attorney Donovan, Planner Senger, Editor Arens, Auditor Erhardt, PW Director Brousseau, Jerod Klabunde (Moore), and Buster Langowski.

The meeting was called to order at 5:28 PM by President Obenauer.

President Obenauer led the Pledge of Allegiance.

Minutes: Commissioner Wolf moved to suspend the reading and approve the minutes of the December 17th meeting, second by Commissioner Haack. Motion unanimously carried.

Agenda: Commissioner Pillar moved to approve the agenda, as presented, second by Commissioner Stern. Motion unanimously carried.

CONSULTATION WITH ATTORNEY & ENGINEER

Moore Engineering – General Update/Legislation: Jerod Klabunde, Moore Engineering, spoke to the commission about the legislative session and different things to keep an eye on such as, the BND Infrastructure Loan funding and the Prairie Dog Bill. The latter has been introduced and will provide continued, biennial, funding for infrastructure projects based on a formula utilizing oil and gas tax revenue. As estimated the city of Hazen could receive slightly more than \$800,000 every biennium, depending on oil production levels. Mr. Klabunde also said the commission will want to keep an eye on the State Water Commission funding and what may be available for the city to address water pressure issues with a new water tower, or other alternatives. The commission is aware that the crushing has been completed and the site has been cleaned up. Mayo Construction submitted a bill in the amount of \$165,511.50 and the commission had approved the estimated cost of \$147,000, from the sales tax fund, in August 2018. The bill will be included in the bills later on the agenda.

REQUEST OF CITIZENS

Local Permit-Raffle/Calendar Raffle - Hazen Lions Club: Commissioner Pillar moved to approve local permit #2019-01, as requested by the Hazen Lions Club, to conduct a raffle/Calendar Raffle at Union State Bank, second by Commissioner Haack. Motion unanimously carried.

REPORTS

President: President Obenauer informed the board that the city recently advertised property for sale and there was very little interest and only one bid received for an item. President Obenauer would like some of the items parked in front of the city shop, with For Sale signs, to make them more visible as people drive past.

Water/Sewer/Garbage: Commissioner Stern had nothing to report, at this time.

Street/Cemetery: Commissioner Haack informed the board that the skid loader has been taken to the dealer for repairs. PW Director Brousseau reported that there was failure of some seals and the equipment is being repaired as warranty work and it may be finished within the next day or two. Director Brousseau also said that the crew was able to windrow and remove the snow from the streets in eight (8) days. Commissioner Pillar asked about the high ridge left in the center after snow blowing and Director Brousseau said he re-adjusted the setting on the blower to bring it closer to the street.

Finance/Busing: Commissioner Wolf had nothing to report at this time.

Police/Fire/Forestry: Commissioner Pillar informed the board that he received the annual statistics report for the police department and officers have responded to a large number of calls for service over the last year.

HCD: Buster Langowski informed the commission that he drafted a letter of support, along with the county commission, for the unmanned air system development to include use of the Mercer County Regional Airport as a west testing site. Mr. Langowski said that Vision West is also going to be drafting a letter of support for the program which has been earmarked for state funding in the Governor's budget. There was discussion regarding a variance for visual line of site and Commissioner Stern said residents may also have concerns that should be addressed by city ordinance. Auditor Erhardt will gather information from other municipalities regarding ordinances that may already be utilized. Mr. Langowski also said another tenant may be moving in to Hazen Pioneer Apartments, soon; Mandate Automotive is making progress on their building remodeling project but, they are having issues disposing of some vehicles left on the property; the former Sue's Café, has been purchased and once work on the building is complete it will be open for business.

CORRESPONDENCE

ND Safety Council – Legislation Support Request: The commission received a request to support legislation to make seat belt use a primary offense. No action was taken at this time, it will be placed on the December 21st agenda.

NEW BUSINESS

Interpretive Services Agreement-Transit Program: As part of the transit program compliance review, it was recommended that the city contract with a provider for interpretive services for limited English proficiency. The commission reviewed an agreement with Linquistica International, that provides translation services at a cost of \$.56/minute, when used. Commissioner Wolf moved to approve the agreement with Linquistica International, second by Commissioner Haack. On roll call vote: Wolf, "Aye", Haack, "Aye", Pillar, "Aye", Stern, "Aye", Obenauer, "Aye", motion carried.

Approval of Bills: Commissioner Wolf moved to approve the bills, including payment for crushing to Mayo Construction in the amount of \$165,511.50, second by Commissioner Stern. Upon discussion Commissioner Haack asked if the invoice from Sletten Construction included travel time to drive the back-hoe to Hazen and he was advised that it did. Pre-paid and bills approved for payment are as

follows: Hello Further, 13.50; Us Postal Service, 267.90; Pride Contracting, 450.00; Verizon Wireless, 86.35; Dakota Pump & Control, 560.00; Ameripride, 300.50; Payroll, 126941.69; Ameripride, 330.50; ASCAP, 357.00; BHG Inc, 1070.43; Cardmember Service, 485.17; Cenex, 2104.00; City of Hazen, 15.67; CVB, 6366.24; Fastenal, 42.53; Hazen Hardware Inc, 651.68; ITD, 10.30; Jerry Obenauer, 87.00; Krause's, 45.21; Marco Technologies LLC, 367.97; Mayo Construction, 165511.50; Mercer Co Treasurer, 4326.49; Mercer Co Treasurer, 29127.11; MOCIC, 100.00; ND Dept of Health, 32.00; NAPA, 363.07; Pretty Petals, 40.00; Robert's Floral, 42.95; Rough Rider Industries, 707.00; Roughrider Electric Coop Inc, 217.50; Sakakawea Medical Center Foundation, 25000.00; Shannan Senger, 47.42; Sletten Excavating, 3724.46; SW Water Authority, 16521.24; Universal Premium Fleetcard, 2153.69; Verizon Wireless, 187.24; West River Telecommunications, 1161.36. On roll call vote; Wolf, "Aye", Stern, "Aye", Haack, "Aye", Pillar, "Aye", Obenauer, "Aye", motion carried.

There being no further business the meeting was adjourned at 6:12 PM CT. The next regular meeting of the commission will be Monday, January 21, 2019 at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jerry Obenauer, President

Attest: _____
Monte J. Erhardt, Auditor