

**Hazen City Commission
Regular Meeting
February 19, 2018
Hazen City Hall**

Present: President Obenauer, Commissioner Pillar, Commissioner Stern, and Commissioner Wolf.

Absent: Commissioner Haack

Others Present: PW Director Brousseau, Auditor Erhardt, Attorney Donovan, Editor Arens, Mark Sweeney (Moore Eng.), Ken Link, Cody Bennett, and Trevor Christianson.

The meeting was called to order at 5:28 PM by President Obenauer.
President Obenauer led the Pledge of Allegiance.

Minutes: Commissioner Wolf moved to suspend the reading and approve the minutes of the February 5th meeting, second by Commissioner Stern. Motion unanimously carried.

Agenda: Commissioner Pillar moved to approve the agenda, as presented, second by Commissioner Wolf. Motion unanimously carried.

CONSULTATION WITH ATTORNEY & ENGINEER

2018 Street Projects – Plans/Specifications: Mark Sweeney, Moore Engineering, provided information on the bids received February 8th, and that alternates the city decides to include will determine the low bidder. President Obenauer informed the commission that the residents along Elbowoods Drive met and determined they do not wish to include this in the project so, alternate #6 is no longer in consideration. President Obenauer is awaiting confirmation from the school and park boards regarding paving of the lot south of the all season's arena and the athletic field. President Obenauer intends to have a decision on the alternates so the city can proceed to award the project at the March 5th meeting.

Representatives of Knife River Corporation and Mayo Construction were in attendance and both are looking forward to the project and hope to be able to work with the city. President Obenauer questioned information included in the bid of Knifer River Corporation relating to cost of salvage base course being \$14.25/CY on the base bid and \$384.77/CY for Alternate #4? It was explained that there was a magnitude of 10 error on material and was calculated at 850 cubic yards rather than 85 cubic yards.

Peace Lutheran Church: Ken Link appeared before the commission regarding questions he had received from Mr. Johnson and Mr. Scheid about the city requesting an easement, or deed, for property east of Peace Lutheran Church. Mr. Link shared information, drawings and plats that he has acquired over the years and it appears that the city has ownership of the property east of the church. Mr. Link also informed the commission that, as he understands, the curb-stop serving the church is near the hydrant on 5th Street. In response to a question of Attorney Donovan, Mr. Link said he has

not found a recorded easement for Lot F of Danusars Addition. Attorney Donovan also asked if the project includes any utility work on the west side of the church and there will be none.

REQUEST OF CITIZENS

Local Permit – Raffle – Hazen Figure Skating Club:

REPORTS

President: President Obenauer discussed the Main Street Summit he attended and how encouraging it is to see the transparency of state government. The conference included great speakers that provided information on ways to get community members involved and President Obenauer said there were many comments about how the City of Hazen is moving forward in a good way.

President Obenauer said he has received comments about the overhead electric lines, along main street, and he is advising people that cost to bury these lines is prohibitive but, there are ways to make the appearance of the poles more appealing.

Water/Sewer/Garbage: Commissioner Stern had nothing to report at this time.

Street/Cemetery: Commissioner Haack absent. No report.

Finance/Busing: Commissioner Wolf informed the commission that she will be attending the ambulance board meeting on Monday, February 26th.

Police/Fire/Forestry: Commissioner Pillar reminded the commission that members of the department will be attending fire school in Minot.

HCD: Buster Langowski absent. No report.

OLD BUSINESS

Election Agreement with Mercer County: Auditor Erhardt informed the commission that this matter has been placed on the county commission agenda for the February 21st meeting. President Obenauer and Auditor Erhardt will attend the meeting to discuss the city's request for a polling site for the 2018 election cycle. Attorney Donovan wanted to stress that, the city is not trying to steal anything from the county; it is just trying to preserve the right of the people.

NEW BUSINESS

Drug & Alcohol Policy Update: The commission reviewed updates to the city drug and alcohol policy which are necessary due to a change in the ND League of Cities consortium contract change. The new random testing provider is Global Safety Network. There is also a change of the policy to include; hydrocodone, hydromorphone, oxymorphone and oxycodone, in compliance with federal regulations. The commission had questions as to who is covered by the policy and they were informed that all paid employees are subject to random testing. There was also discussion about how the changes are conveyed to the staff and a meeting will be scheduled in early March to inform all employees of the update(s) to the policy. Commissioner Pillar moved to approve the drug and alcohol policy update, with the understanding that it will be promoted to the employees through a direct meeting, second by

Commissioner Stern. On roll call vote; Pillar, "Aye", Stern, "Aye", Wolf, "Aye", Obenauer, "Aye", motion carried.

Approval of Bills: Commissioner Wolf moved to approve the bills and financial statements, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: Select Accounts, 36.00; Hazen Community Development \$20000.00; Barry Morast, 1350.00; BHG Inc, 36.00; Dakota Supply Group, 26.48; Ecolab, 123.39; Hazen Welding, 607.00; ITD, 10.30; Lange Donovan & Kaffar PLLP, 1573.10; Mercer Co Treasurer, 4060.69; Municipal Government Academy, 25.00; ND Dept of Health, 32.00; ND Safety Council, 410.00; NAPA, 143.00; Power Plan, 87.77; Roughrider Electric Coop Inc, 5229.11; The Hub, 573.02; Tractor Supply Credit Plan, 39.98. On roll call vote; Wolf, "Aye", Stern, "Aye", Pillar, "Aye", Obenauer, "Aye", motion carried.

There being no further business the meeting was adjourned at 6:10 PM CT. The next regular meeting of the commission will be Monday, March 5, 2018 at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jerry Obenauer, President

Attest: _____
Monte J. Erhardt, Auditor