

**Hazen City Commission
Regular Meeting
February 20, 2017
Hazen City Hall**

Present: President Obenauer, Commissioner Pillar, Commissioner Stern and Commissioner Wolf.

Absent: Commissioner Haack

Others Present: Attorney Donovan, Planner Frovarp, Auditor Erhardt, Mark Sweeney, Darrold Bertsch, and Buster Langowski.

Meeting was called to order at 5:28 PM CT by President Obenauer.

Minutes: Commissioner Pillar moved to suspend the reading and approve the minutes of the February 6th meeting, as presented, second by Commissioner Wolf. Motion unanimously carried.

Agenda: Commissioner Wolf moved to approve the agenda, as presented, second by Commissioner Stern. Motion unanimously carried.

CONSULTATION WITH ATTORNEY & ENGINEER

2016 Street Project – Bank of ND Requisition Request: Commissioner Pillar moved to accept a requisition for payment in the amount of \$138,124.90 for the 2016 Street Project, second by Commissioner Stern. On roll call vote; Pillar, “Aye”, Stern, “Aye”, Wolf, “Aye”, Obenauer, “Aye”, motion carried.

Street Sealing: The commission reviewed maps of recent projects to begin a discussion about chip sealing of various streets within the city. President Obenauer indicated he would like to see the streets paved in 2014 and 2015 sealed, at a minimum. Commissioner Stern would like to see all the streets chip sealed that are not in need of immediate, or near future, repairs. Commissioner Stern also spoke about the importance of sealing streets to prevent water from getting under them and causing damage.

Municipal Street, Improvement Information – Moore Engineering: Mark Sweeney, Moore Engineering provided information, via a PowerPoint presentation, relating to asphalt street improvements. The presentation included information as to why asphalt pavement fails and maintenance programs to improve the life of asphalt streets. The presentation also included basic cost information including an estimated cost of \$2.25/sq. yd. for chip sealing of asphalt streets. After the presentation, Mr. Sweeney was asked to prepare cost estimates to chip seal streets that were repaired as part of the 2014-2015 projects. Commissioner Stern indicated he would like to see an estimated cost for all streets that will not require immediate, major repairs. President Obenauer then asked Mr. Sweeney to work with Commissioners Haack and Stern as well as PW Director Neuberger to present

estimates for the 2014-2015 projects as well as other streets, as determined as part of a street assessment survey.

REQUEST OF CITIZENS

SMC Update – D. Bertsch: SMC/CCCHC CEO Darrold Bertsch updated the commission on progress on the hospital construction. Mr. Bertsch stated they are still waiting for various approvals before they can begin moving into the new facility and they hope this will be accomplished by early April. Mr. Bertsch said, aside from the provisional license, there is training on new equipment that must be completed to ensure proper patient care. President Obenauer asked about the schedule for the crusher and Mr. Bertsch said it will depend on the abatement process but he is hoping the crusher can be in the area this summer. President Obenauer asked about plans for the former clinic building and Mr. Bertsch said it will be used to store records and equipment as the transition is completed and they will then look at other suitable ways to utilize the building.

REPORTS

President: President Obenauer had nothing to report at this time.

Water/Sewer/Garbage: Commissioner Stern informed the commission that the water/sewer staff is interested in purchasing an electronic jack for the sewer jet/vac trailer. Commissioner Stern moved to approve the purchase of an electronic jack at a cost of \$1200, second by Commissioner Pillar. Upon discussion Commissioner Stern stated the staff uses the jetter/vac quite regularly. On roll call vote; Stern, "Aye", Pillar, "Aye", Wolf, "Aye", Obenauer, "Aye", motion carried.

Street/Cemetery: Commissioner Haack absent, no report.

Finance/Busing: Commissioner Wolf informed the commission that repairs were made to the library ramp and it may require painting later this year.

Police/Fire/Forestry: Commissioner Pillar had nothing to report at this time.

HCD: Buster Langowski informed the commission that they will be staging lumber for the Pioneer Apartment project soon as they hope to begin construction on February 27th. Mr. Langowski also reported that the local vendor had declined to bid for materials for the project. President Obenauer asked Mr. Langowski to contact the project manager for the Expedition Estates project about the amount of mud being carried from the project onto Main Street and Sunflower Lane.

CORRESPONDENCE

HHS Post Prom Donation Request: Commissioner Wolf moved to donate \$125 to the Hazen High School post-prom event, second by Commissioner Stern. On roll call vote; Wolf, "Aye", Stern, "Aye", Pillar, "Aye", Obenauer, "Aye", motion carried.

HACA Art Show Donation: Commissioner Pillar moved to donate \$35 to the Hazen Art and Craft Association for the Annual Art Show, second by Commissioner Wolf. Upon Discussion President

Obenauer would like to see this amount increased in the future. On roll call vote; Pillar, “Aye”, Wolf, “Aye”, Stern, “Aye”, Obenauer, “Aye”, motion carried.

NEW BUSINESS

ND Department of Health – Lab Services Agreement: The commission reviewed an annual agreement for chemical and radiological testing of water and waste water samples. Commissioner Stern moved to approve the agreement, as presented, second by Commissioner Pillar. Upon discussion Commissioner Stern asked if this was testing prior to discharge back to the system. On roll call vote; Stern, “Aye”, Pillar, “Aye”, Wolf, “Aye”, Obenauer, “Aye”, motion carried.

REPORTS

President: President Obenauer informed the commission that the city had received nineteen (19) applications for the Utility Billing Clerk/Reception position and four (4) applicants had been interviewed in the past week. President Obenauer also stated there is one more applicant to be interviewed on February 21st. President Obenauer stated all were great applicants

Approval of Bills: Commissioner Wolf moved to approve the bills, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: Roughrider Electric Coop Inc, 4418.09; BHG Inc, 36.00; D&E Supply, 235.62; Dell Business Credit, 578.99; Discovery Benefits Inc, 20.00; Edling Electric Inc, 23800.00; Fitterer Oil, 39.95; HACA, 35.00; HCD, 16477.91; Hazen Fire Dept, 1184.37; HHS Post Prom, 125.00; Hazen Welding, 257.50; Hedahl’s Parts Plus, 45.82; Lange Donovan & Kaffar PLLP, 698.75; Marco Technologies LLC, 326.39; Power Plan, 1250.92; Preble Medical Services, 70.00; Pride Contracting Inc, 10739.21; Roughrider Electric Coop, 55.00; SBM Inc, 5.47; Stein’s Inc, 200.17; Stroup Insurance, 37991.00; Taser International, 36.80; The Hub, 135.10; Trucks of Bismarck Inc, 144.63; US Postal Service, 225.00; Western Steel Builders, 516.00; Workforce Safety & Insurance, 26832.86. On roll call vote; Wolf, “Aye”, Stern, “Aye”, Pillar, “Aye”, Obenauer, “Aye”, motion carried.

There being no further business the meeting was adjourned at 6:22 PM CT. The next regular meeting of the commission will be Monday, March 6, 2017 at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jerry Obenauer, President

Attest: _____
Monte J. Erhardt, Auditor