

**Hazen City Commission
Special Meeting
March 10, 2014
Hazen City Hall**

Present: President Nygard, Commissioner Obenauer, Commissioner Brunmeier, Commissioner Stern and Commissioner Wolf

Others Present: Terry Boehm, Planner Frovarp and Auditor Erhardt.

Meeting Called to order at 5:30 PM CT.

CONSULTATION WITH ATTORNEY & ENGINEER

Main Street Project and Proposed Engineering Agreement: Terry Boehm, Kadrmas, Lee & Jackson, presented the plans, specifications and updated estimated cost information to the commission. Mr. Boehm indicated the new estimated cost, including the Mine Road (3rd Ave/Co Rd 27), is \$2,916,144. Mr. Boehm said he has also been in contact with representatives of Northern Improvement Company, who will be completing work on ND Hwy 200 east of Hazen this year, and they indicated they would not likely leave the batch plant up, if they are awarded the contract, as they would have a different crew doing this project. The plans, including striping, consist of fifty-eight (58) pages of information. Mr. Boehm said he had taken another look at Ash Road and it is “shot” and they will have to look at some more options to repair it at the lowest cost possible. Mr. Boehm directed the board’s attention to the Special Provisions section of the plans which puts contractors on notice that the commission has the right to eliminate or downsize the project based on the available budget. Mr. Boehm said he had talked to city staff about activities over the 4th of July and the project should not interfere with such activities. President Nygard asked how long the project is estimated to last and Mr. Boehm indicated the milling and overlay should take slightly less than a month but the cement driveway work would take almost as long as the mill and overlay. President Nygard expressed concern over disrupting the downtown businesses and Mr. Boehm said these concerns would be addressed through traffic control and that only one half of the street would be closed at a time, except when an intersection is being milled or overlaid. President Nygard asked if the city could save some of the cost by doing the striping with our own crew and Commissioner Brunmeier asked about the painting of curbs in the project area. Mr. Boehm couldn’t estimate the time it would take for the city employees to complete all the striping but he feels that, based on the amount of striping to be done, the city should get a good price for this work, and they should not be affecting any curbs unless changes need to be made so they will not be repainting the curbs. There was also discussion as to the design engineering based on 5% of project estimate, construction engineering is estimated based on 8% of project estimate but will be billed for actual time/costs and contingency, bond counsel and legal fees are based on percentages common for such a project. President Nygard asked if the city could still make changes to the project after it has

been advertised for bids and Mr. Boehm indicated that they could. Commissioner Stern asked about the cost of the Mine Road and Mr. Boehm said it is estimated between \$350,000 and \$380,000. Commissioner Stern also asked if the estimate information could be broken down by area to assist the city and special assessment committee in making decisions and Mr. Boehm said that would be done he did not have enough time to prepare that information for this meeting. Commissioner Stern also asked why the road is referred to as the "Mine Road" and Mr. Boehm said that was how it was referred to many years ago when it led to the Northstar Mine and it just stuck, it is actually 3rd Ave within city limits and County Road 27 from the city limits north. Commissioner Wolf moved to adopt the resolution accepting the engineer's plans, specifications and estimates for the 2014 Street Improvement Project, second by Commissioner Brunmeier. Upon discussion Planner Frovarp asked if the city wished to include the option to complete the frontage road using concrete rather than asphalt. Mr. Boehm said he could include that and he would also contact a local contractor to discuss this option. Roll call vote; Wolf, "Aye", Brunmeier, "Aye", Stern, "Aye", Obenauer, "Aye", Nygard, "Aye", motion carried. Commissioner Brunmeier moved to adopt the resolution directing advertisement for bids, second by Commissioner Stern. Upon discussion President Nygard asked where the notice is published. Mr. Boehm indicated it would start being published in the official paper March 13th, trade publications and online sources. Mr. Boehm estimated plans may be sent out to twenty-five (25) companies. Roll call vote; Brunmeier, "Aye", Stern, "Aye", Obenauer, "Aye", Wolf, "Aye", Nygard, "Aye", motion carried.

There being no further business the meeting was adjourned at 5:48 PM CT. The next regular meeting of the commission will be March 17, 2014 at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Mark Nygard,

Attest: _____
Monte J. Erhardt, Auditor