

**Hazen City Commission
Regular Meeting
March 20, 2017
Hazen City Hall**

Present: President Obenauer, Commissioner Pillar, Commissioner Stern and Commissioner Wolf.

Absent: Commissioner Haack

Others Present: Auditor Erhardt, Editor Arens, and Shannan Senger.

Meeting was called to order at 5:28 PM CT by President Obenauer.

Minutes: Commissioner Wolf moved to suspend the reading and approve the minutes of the March 6th meeting, as presented, second by Commissioner Pillar. Motion unanimously carried.

Agenda: Commissioner Stern moved to approve the agenda, as presented, second by Commissioner Wolf. Motion unanimously carried.

REPORTS

President: President Obenauer informed the commission that Tammy Rahn began as UB Clerk on March 13 and Shannan Senger indicated things are going very well with training. President Obenauer has also been contacted by County Commissioner Wes Gunsch about the city of Hazen preparing a letter in support of the county requesting safety improvements at the intersection of Hwy 49 and Hwy 200. Auditor Erhardt was asked to prepare a letter for review by the commission.

Water/Sewer/Garbage: Commissioner Stern had nothing to report.

Street/Cemetery: Commissioner Haack absent. No Report. Auditor Erhardt informed the commission that he had received a complaint about mud on Sunflower Lane and PW Director Neuberger will work with the developer to sweep the street and bill them per city rental rates.

Finance/Busing: Commissioner Wolf had nothing to report.

Police/Fire/Forestry: Commissioner Pillar had nothing to report.

HCD: Buster Langowski absent. No Report.

CORRESPONDENCE

NDIRF Annual Meeting: The commission received information about the NDIRF meeting to be held on May 10th in Bismarck. President Obenauer asked that anyone able to attend notify the auditor. If no one is available to attend the city will submit the proxy form for board elections.

OLD BUSINESS

PACE Agreement – Scope of Work: Commissioner Stern has spoken to the water/sewer staff and based on the discussion he would like to include other areas in the PACE agreement to be videoed and cleaned, if necessary. President Obenauer asked if additional areas would include south of Main Street. Commissioner Stern said this relates mainly to the older area of town where the sewer lines are still clay tile pipe as areas served by PVC pipe are less likely to have issues. Commissioner Stern moved to expend an additional \$6000 to inspect and clean additional sewer lines under the PACE agreement, second by Commissioner Pillar. On roll call vote; Stern, “Aye”, Pillar, “Aye”, Wolf, “Aye”, Obenauer, “Aye”, motion carried.

Truck Parking: President Obenauer said he would like to designate a location for truck parking since the former area is being developed. There are currently trailers parked near the grass dump site and President Obenauer would like to see some scoria put into this area so trucks can park without tearing up the area too much. Commissioner Pillar asked if the city charges a fee for parking at the location and President Obenauer said there is no fee the location is designated to keep large trucks and trailers from parking on streets. Commissioner Stern asked about the area east of Antelope Creek RV Park. President Obenauer said this could also be an option. Auditor Erhardt said he has suggested this location to the Park Board in the past and it was determined this location would require large amounts of fill to make this area suitable. President Obenauer would like PW Director Neuberger to get an estimate of the quantity, and cost, of scoria to be placed by the grass dump site.

NEW BUSINESS

FY2018 Bus Grant – Resolution and Certifications: The commission reviewed the Fiscal Year 2018 Bus Operating and Administration Grant application and the required certifications and assurances to receive federal and state funding for the transit program. The grant is 50/50 for operating and 80/20 for administrative costs of the transit program and the included budget is \$283,798. Commissioner Pillar moved to approve a resolution authorizing Auditor Erhardt to sign the grant application and supporting documents, second by Commissioner Wolf. On roll call vote; Pillar, “Aye”, Wolf, “Aye”, Stern, “Aye”, Obenauer, “Aye”, motion carried.

Bus Specs for Bid: The commission reviewed specifications for the purchase of a 2017, or newer, 20 +2 passenger bus with power wheelchair lift. Hazen Busing received a grant in the amount of \$71,000 for the federal share of the bus purchase which must be expended by June 30, 2018. Commissioner Wolf moved to approve the bus specifications and proceed with advertising for bids, second by Commissioner Stern. Upon discussion Commissioner Stern asked if this will be added to the fleet and how many buses the program will have. Auditor Erhardt advised this purchase will replace the old vehicle that had been purchased from SW Area Transit. On roll call vote; Wolf, “Aye”, Stern, “Aye”, Pillar, “Aye”, Obenauer, “Aye”, motion carried.

Approval of Bills: Commissioner Wolf moved to approve the bills, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: Roughrider Electric Cooperative Inc, 4032.90;

Verizon Wireless, 198.95; AED Everywhere, 457.50; Ameripride Linen & Apparel Service, 511.36; Angie Leintz, 71.52; Discovery Benefits, 20.00; Fastenal Co, 409.11; Fitterer Oil Co, 625.28; Hazen Community Development, 7304.54; Hazen Fire Department, 1532.50; Hazen Welding, 827.73; Marco Technologies LLC, 326.30; Menards, 23.88; MDU, 5738.64; Monte Erhardt, 28.84; Moore Engineering Inc, 3810.00; ND Dept of Health, 32.00; ND League of Cities, 80.00; NAPA, 46.77; Power Plan, 9.70; Promiseland Designs, 30.00; Purchase Power, 520.99; SBM Inc, 27.80; Share Corp, 168.37; Sleep Inn & Suites, 737.10; Starion Bond Services, 304494.50; Steve Frovarp, 35.85; The Hub, 348.21; Thomson Reuters-West, 256.00; Union State Bank, 5.00; US Postal Service, 268.01; USA Blue Book, 294.64. On roll call vote; Wolf, "Aye", Stern, "Aye", Pillar, "Aye", Obenauer, "Aye", motion carried.

There being no further business the meeting was adjourned at 5:48 PM CT. The next regular meeting of the commission will be Monday, April 3, 2017 at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jerry Obenauer, President

Attest: _____
Monte J. Erhardt, Auditor