

**Hazen City Commission
Regular Meeting
April 18, 2016
Hazen City Hall**

Present: President Obenauer, Commissioner Brunmeier, Commissioner Haack, Commissioner Stern and Commissioner Wolf.

Others Present: Attorney Donovan, Planner Frovarp, Auditor Erhardt, Director Neuberger, Allen Weisz, Greg McCarthy, A J Tuck (Ulteig), Mark Sweeney & Kelsey Timmer (KLJ), Editor Arens, Dan Pillar, Leonard Hibl and Buster Langowski.

Meeting was called to order at 5:29 PM CT by President Obenauer.

Minutes: Commissioner Brunmeier moved to approve the minutes of the April 4th and April 12th Equalization meeting, as presented, second by Commissioner Haack. Motion unanimously carried.

Agenda: Commissioner Wolf moved to approve the agenda, as presented, second by Commissioner Stern. Motion unanimously carried.

CONSULTATION WITH ATTORNEY & ENGINEER

2016 Street Projects: Mark Sweeney informed the commission that the four (4) bids for the 2016 Street Project were reviewed and the commission reviewed a letter recommending awarding the bid to Bechtold Paving Inc of Minot, the low bidder at \$1,142,306.15. President Obenauer asked if any errors were discovered and Mr. Sweeney advised that there were none on the bid of Bechtold but, there was a small discrepancy on one of the other bids that did not affect the outcome. President Obenauer asked if there may be room to add something to the project and asked Mr. Sweeney to look at the drainage near Krause's Super Valu on the west side of 12th Avenue. Director Neuberger had discussed, with a local contractor in 2015, using flow-able fill at this location. Commissioner Stern asked if the cost for Sunflower Lane had been determined based on the bid and Mr. Sweeney said it had not but he would get that information back to the commission. Commissioner Wolf moved to approve the Notice of Award for the project to Bechtold Paving Inc, second by Commissioner Haack. On roll call vote; Wolf, "Aye", Haack, "Aye", Brunmeier, "Aye", Stern, "Nay", Obenauer, "Aye", motion carried. Commissioner Brunmeier moved to approve a resolution awarding the contract to Bechtold Paving Inc, as part of the special assessment process, second by Commissioner Haack. On roll call vote; Brunmeier, "Aye", Haack, "Aye", Wolf, "Aye", Stern, "Nay", Obenauer, "Aye", motion carried.

Surge Project - Pay Estimate: AJ Tuck, Ulteig Engineers, met with the commission to present a final pay estimate for the 2015 surge projects. The pay estimate closes out the project and releases funds held on retention. The city had received additional extra work documentation from Tand Construction

on April 15th and Mr. Tuck said he had not had a chance to address all of these new documents line by line. He noted that a couple of the extras had been paid as part of the RV Park project and that some appeared to be duplicated. Mr. Tuck will work with Auditor Erhardt to review and provide a recommendation to the commission at the next meeting. Commissioner Stern asked Mr. Tuck to verify that Tand Construction is to remove the old control panel mounting at lift station #5.

INTRODUCTION, READING & APPROVAL OF ORDINANCES

WRT Franchise Ordinance: The commission approved the first reading of the West River Telecom franchise ordinance at the April 4th meeting. Auditor Erhardt said the ordinance, with the change recommended by Attorney Lange, had been sent to WRT and they have not commented or requested any corrections. Commissioner Brunmeier moved to approve the second reading and adopt the West River Telecommunications ordinance, second by Commissioner Wolf. On roll call vote; Brunmeier, "Aye", Wolf, "Aye", Haack, "Aye", Stern, "Aye", Obenauer, "Aye", motion carried.

Roughrider Electric Franchise Ordinance: The commission reviewed the proposed franchise ordinance of Roughrider Electric. Attorney Donovan informed the commission he did not see any real issues with the ordinance and that the question of maps he had forwarded to Auditor Erhardt could be resolved prior to the second reading. Commissioner Haack moved to approve the first reading of the Roughrider Electric franchise ordinance, as presented, second by Commissioner Haack. On roll call vote; Haack, "Aye", Stern, "Aye", Brunmeier, "Aye", Wolf, "Aye", Obenauer, "Aye", motion carried.

APPROVAL OF APPLICATIONS & BUILDING PERMITS

Purchase Option – A & K Weisz: Planner Frovarp informed the commission that he had received an option to purchase, and the required payment, from Allen and Katie Weisz for Lot 5, Block 3, North Park Addition. The Weisz's intend to also purchase lots 3 & 4 from a private seller. Commissioner Wolf moved to approve the purchase option, as presented, second by Commissioner Brunmeier. On roll call vote; Wolf, "Aye", Brunmeier, "Aye", Stern, "Aye", Haack, "Aye", Obenauer, "Aye", motion carried. President Obenauer asked when they intend to build on the property and Mr. Weisz said they hope to start construction in the fall of 2016.

REPORTS

President: President Obenauer informed the commission that he spoke to Tim Williams, Williams Builders, and they are working with the engineer and hope to have a site contractor and superintendent in place very soon. Mr. Sweeney said that KLJ is working on some revisions to the plat and they are waiting for specifics from Williams Builders to get the changes presented to the city. President Obenauer was present for a meeting with Gubernatorial Candidate Doug Burgum and Brent Sanford. Mr. Burgum wanted to get a firsthand look at situations conditions in "coal country" and assured those at the meeting that he supports the coal industry against the Clean Power Plan.

Water/Sewer: Commissioner Brunmeier informed the commission of a proposal from Sweeney Controls Company to update equipment at the water plant to allow for readings of the water levels in the existing ground storage tank. The proposal outlines two (2) options and the costs for each. Commissioner Brunmeier discussed the proposal with staff and it was determined option #1 would address the needs of the city. Commissioner Brunmeier moved to accept Option #1 of the proposal to supply and install LCD Level display onto the existing control panel at a cost of \$2,450, second by Commissioner Stern. Commissioner Brunmeier also informed the commission that Mr. Jacobson is currently attending recertification training.

Street/Cemetery: Commissioner Stern had nothing to report at this time. President Obenauer asked if there were any more streets that were showing damage and Director Neuberger said they have not noticed anything severe, some minor potholes and patching that needs to be completed.

Finance/Busing: Commissioner Wolf informed the commission that the busing fundraiser was well attended and the estimated proceeds, pending final expenses, is around \$3,800.

Police/Fire/Forestry: Commissioner had nothing to report with regard to the police and fire department. Commissioner Haack was pleased to report that Hazen has again attained Tree City USA status and thanked Forester Melberg for her hard work. When asked, Commissioner Haack said he has not met with Forester Melberg lately but he understands that the Arbor Day events are still being planned for May 13th. Commissioner Haack also reported that the burn ban had been lifted today.

NEW BUSINESS

Bus Advisory Board Appointment: Auditor Erhardt informed the commission that the bus advisory board is still lacking one member and the appointment of Heather Cline was discussed at the last meeting of the advisory board. Ms. Cline has agreed to accept the appointment if approved by the commission. Commissioner Brunmeier moved to approve the appointment of Heather Cline to the bus advisory board, second by Commissioner Haack. Motion unanimously approved.

Weed Spraying Quotes: Auditor Erhardt had requested quotes, for spraying of public areas, from local spray contractors and had received them from three (3) individuals/companies. Commissioner Wolf moved to accept the proposal of Don Ballensky in the amount of \$3,190, second by Commissioner Brunmeier. On roll call vote; Wolf, "Aye", Brunmeier, "Aye", Stern, "Aye", Haack, "Aye", Obenauer, "Aye", motion carried.

The commission was also informed that Jeff Bannister had provided a quote to complete work to resurface the countertops in the kitchen at city hall. The countertop replacement was requested by the centennial committee when they made donations back to various groups after the centennial celebration. Auditor Erhardt has been seeking proposals for this work since early 2014 and this is the only proposal received. Commissioner Brunmeier moved to accept the proposal of Jeff Bannister to resurface the countertops in the city hall kitchen at a cost of \$5,822, second by Commissioner Haack.

On roll call vote; Brunmeier, "Aye", Haack, "Aye", Wolf, "Aye", Stern, "Aye", Obenauer, "Aye", motion carried.

Approval of Bills and Financial Statements: Commissioner Haack moved to approve the bills, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: DaLutherlic Ladies, 550.00; Alex Air Apparatus Inc, 78.72; Ameripride Linen & Apparel, 470.26; Benjamin Bohrer, 100.00; Black Mountain Software, 100.00; Cenex, 211.75; D&E Supply, 169.26; Dakota Communications, 850.00; Dakota Pump & Control Co, 2847.25; Discovery Benefits, 20.00; Dog Waste Depot, 895.50; Fastenal Co, 650.80; Hazen Fire Dept, 1532.50; Information Technology Dept, 10.30; J&L Automotive LLC, 75.00; Joyce Lemer, 91.00; Lange Donovan & Kaffar PLLP, 1927.50; Loren Wiest, 210.00; M&A Heating & Air, 608.25, Michael Todd & Co, 505.12; MDU, 4866.90; ND Dept of Health, 32.00; ND One Call Inc, 18.00; Northern Safety Co, 362.83; Northland Financial, 302.00; Peggy Rahn, 406.01; Preble Medical Services, 90.00; Roughrider Electric Coop, 3455.86; SBM Inc, 2.94; St. Alexius Medical Center, 250.00; Streicher's, 27.98; Ultimate Safety Concepts Inc, 1272.99; West River Telecom, 840.08. On roll call vote; Haack, "Aye", Stern, "Aye", Brunmeier, "Aye", Wolf, "Aye", Obenauer, "Aye", motion carried.

There being no further business the meeting was adjourned at 6:04 PM CT. The next regular meeting of the commission will be Monday, May 2, 2016 at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jerry Obenauer, President

Attest: _____
Monte J. Erhardt, Auditor