

**Hazen City Commission  
Regular Meeting  
April 1, 2019  
Hazen City Hall**

**Present:** President Obenauer, Commissioner Pillar, Commissioner Stern and Commissioner Wolf.

**Absent:** Commissioner Haack

**Others Present:** Attorney Donovan, Buster Langowski, PW Director Brousseau, Editor Arens, Planner Senger, and Auditor Erhardt.

The meeting was called to order at 5:29 PM by President Obenauer.

President Obenauer led the Pledge of Allegiance. Commissioner Pillar led the commission in prayer.

**Minutes:** Commissioner Pillar moved to suspend the reading and approve the minutes of the March 18<sup>th</sup> meeting, as presented, second by Commissioner Wolf. Motion unanimously carried.

**Agenda:** Commissioner Wolf moved to approve the agenda, as presented, second by Commissioner Stern. Motion unanimously carried.

**REQUEST OF CITIZENS**

**Free/Reduced Hall Rent – Knights of Columbus**

**Free/Reduced Hall Rent – J. Busche – Girl Scouts**

**Free/Reduced Hall Rent – County Government Week Appreciation Meal**

**Local Permit-Raffle – Hazen Hardware Hank fbo Mercer County Ambulance:** Commissioner moved to approve local permit #2019-04, as requested by Hazen Hardware Hank, to conduct a raffle for the benefit of the Mercer County Ambulance Service, second by Commissioner Pillar. Motion unanimously approved.

**Free/Reduced Hall Rent – Hazen Winter Sports:** Commissioner Pillar moved to approve all the requests for free/reduced hall rent, subject to the \$50 kitchen fee (if applicable, second by Commissioner Stern. Motion unanimously approved.

**REPORTS**

**Water/Sewer/Garbage:** Commissioner Stern informed the board that there was major sewer line blockage on 5<sup>th</sup> Street NW and 3<sup>rd</sup> Ave NW. Crews were able to remove the obstruction and install a temporary fix. To properly address future issues, the city is considering installation of a manhole. There are questions if this is a service line or a city main because more than one property owner uses the line so, Auditor Erhardt will check with the ND Insurance Reserve and ND Century Code for definitions. PW Director Brousseau said that clean-outs were installed in three locations on the line and this will be properly adjusted to ground level for lawn maintenance. Auditor Erhardt will also be forwarding information to the local agent to start a claim for affected property owners. President Obenauer commended the staff for their work in resolving the issue.

**Street/Cemetery:** PW Director Brousseau informed the commission that both sweepers are in use picking up sand and chips from the streets and he hopes to begin crack sealing within the next week or two. President Obenauer asked about using the sand and chips to cover tar used to seal cracks and Director Brousseau is researching using paper to cover the fresh tar. Commissioner Stern asked which streets were going to be sealed and Director Brousseau indicated they would only be crack sealing the recently chipped streets, as the other streets will be sealed and chipped this year as part of the citywide project. Director Brousseau said he has provided dimension for all municipal parking lots to get estimated costs to have them chip-sealed when the contractor is in town finishing the street project. City crews would seal the cracks prior to the chip-seal. Commissioner Stern said he was contacted about the new LED street lights and the fact that they produce a very concentrated light rather than spreading out over an area, and about the streetlight fee charged to property owners. The city will look at the actual cost savings, over an expanded timeframe, to determine if any adjustment will be made to the streetlight fee.

**Finance/Busing/Library:** Commissioner Wolf had nothing to report, at this time.

**Police/Fire/Forestry:** Commissioner Pillar informed the board that the police department needs to replace an officer's taser and Chief Wolff has been provided information on a program to replace all the tasers with the cost spread over sixty (60) months. This option would provide warranty coverage for the same period. Commissioner Pillar moved to approve the agreement with a first-year cost of \$1364 for four (4) tasers and accessories, second by Commissioner Stern. Upon discussion Attorney Donovan asked if there is a financial penalty should the city opt out of the program and he was advised that there is no financial penalty, if all equipment is returned in satisfactory condition. The cost over the remaining years is \$1164 annually and continued participation in the program will be reviewed as part of the annual budget process. Commissioner Stern asked about cost to purchase individual tasers and was informed they are \$1830 each, without accessories. On roll call vote; Pillar, "Aye", Stern, "Aye", Wolf, "Aye", Obenauer, "Aye", motion carried.

**HCD:** Buster Langowski had nothing to report, at this time.

**President:** President Obenauer informed the board that Director Brousseau is preparing specifications to advertise for bids for a new garbage truck and they should be ready for approval at the next meeting. President Obenauer received a call from Arliss Maas regarding accumulation of water on properties adjacent to the city alley between 9<sup>th</sup> and 10<sup>th</sup> Ave NW. President Obenauer would like Director Brousseau to review this area, again, and determine if a "cut" can be made to get the water to flow west, in a more, timely manner. Commissioner Wolf asked if any of the downspouts had been re-directed, to address the accumulation of water and Director Brousseau indicated, they have not. Commissioner Stern suggested a curb cut on both streets to allow for elevation adjustments to get the water to flow each direction. Director Brousseau will review the situation and attempt to address it after the area dries up.

## **CORRESPONDENCE**

**Post Prom Committee – Donation Request:** Commissioner Wolf moved to approve a donation of \$125.00 to the Post Prom Committee for the annual after prom event, second by Commissioner Stern.

Upon discussion there was a question if the funds are designated for a specific activity and it was determined the funds are provided to the committee to address needs, they designate. On roll call vote: Wolf, "Aye", Stern, "Aye", Pillar, "Aye", Obenauer, "Aye", motion carried.

**NEW BUSINESS**

**Liquid Engineering – Water Tank Inspection/Cleaning Proposal:** The commission reviewed a proposal from Liquid Engineering to conduct an inspection and cleaning of the city water storage tank. Commissioner Stern moved to accept the proposal, without digital reports, at a cost of \$2650, second by Commissioner Wolf. On roll call vote; Stern, "Aye", Wolf, "Aye", Pillar, "Aye", Obenauer, "Aye", motion carried.

**Approval of Bills:** Commissioner Wolf moved to approve the bills, as presented, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: US Postal Service, 267.05; Payroll, 182057.22; BHG Inc, 906.70; Cardmember Service, 411.57; CVB, 2376.29; D&E Supply, 69.17; Fastenal, 76.26; Hazen Fire Dept, 457.04; Hazen Hardware Inc, 128.16; Hazen High School, 125.00; Krause's, 163.68; Marco Technologies LLC, 367.97; Menards, 125.71; Monte Erhardt, 168.26; Municipal Government Academy, 340.00; Northern Safety, 101.05; Power Plan, 54.37; Pro Forms, 1244.70; Shannan Senger, 228.00; Southwest Water Authority, 23668.89; Starion Bond Service, 300710.00; Universal Premium Fleetcard, 4022.14; Vanguard Appraisals Inc, 1125.00; Venture Marketing, 50.00. On roll call vote; Wolf, "Aye", Stern, "Aye", Pillar, "Aye", Obenauer, "Aye", motion carried.

There being no further business the meeting was adjourned at 6:00 PM CT. The next regular meeting of the commission is scheduled for Monday, April 15, 2019 at 5:30 PM CT in the Commission Room of the Hazen City Hall. The Board of Equalization will meet on Tuesday, April 9, 2019 at 5:30 PM CT in the commission room of the Hazen City Hall.

Approved: \_\_\_\_\_  
Jerry Obenauer, President

Attest: \_\_\_\_\_  
Monte J. Erhardt, Auditor