

**Hazen City Commission
Regular Meeting
April 20, 2020
Hazen City Hall**

Present: President Obenauer, Commissioner Stern and Commissioner Wolf (appeared in person). Commissioner Haack and Commissioner Pillar (appeared via teleconference call).

Others Present: PW Director Brousseau, Attorney Donovan, Auditor Erhardt, Jerod Klabunde (Moore Engineering), Ted Billadeau (Mayo Construction), Mike Quinn, and Buster Langowski appeared in person or via teleconference call.

The meeting was called to order at 5:30 PM by President Obenauer.

President Obenauer led the Pledge of Allegiance and Commissioner Pillar said the prayer.

Minutes: Commissioner Wolf moved to suspend the reading and approve the minutes of the April 6th meeting, as presented, second by Commissioner Stern. Motion unanimously approved.

Agenda: Commissioner Stern moved to approve the agenda, as presented, second by Commissioner Pillar. Motion unanimously approved.

CONSULTATION WITH ATTORNEY & ENGINEER

Engineer's Report/Agenda: Jerod Klabunde, Moore Engineering, informed the commission that they are monitoring punch list items and intend to close the street project within the month. Commissioner Stern informed Mr. Klabunde there are issues on the bike path, and he will provide photos of this, and other areas of concern. Regarding Expedition Estates, Mr. Klabunde has contacted the developer and they are in the process of developing a plan to correct matters and it will be reviewed by the city engineer prior to acceptance. Regarding the water storage project, a new location has been selected and the property owner will be contacted regarding soil testing. WRT reviewed the alley adjacent to their property and estimates to install storm sewer to allow drainage from their building are cost prohibitive so they will direct drainage from their building to the storm sewer on the north side, as originally designed. Mr. Klabunde said the ND STREET program application is in the review process, scoring and ranking with hopes to hear on funding soon.

REQUEST OF CITIZENS

Nuisance Ordinance Enforcement – M. Quinn: Mike Quinn proposed several questions to the commission relating to enforcement of the nuisance vehicle ordinance. Commissioner Wolf contact the Police Chief and advised that letters were delivered to several property owners and many of them have taken action to address the issue either licensing the vehicles or removing them. Enforcement of the ordinance will be responsibility of the commission and law enforcement. Mr. Quinn said that thirty (30) days has elapsed since one party was served and there are still items, vehicles, and a wrecked boat, on the property. Commissioner Wolf said, according to ordinance, anyone that does not comply with the ordinance will be issued a summons.

REPORTS

Water/Sewer/Garbage: Commissioner Pillar had nothing to report at this time. PW Director Brousseau informed the commission that delivery of the garbage truck is delayed as the factory is closed. The other garbage truck has been repaired and is in service.

Commissioner Wolf stated she has been getting many calls relating to our spring cleanup week. Commissioner Pillar said other cities have cancelled cleanup, limited what items will be picked up or are directing residents to deliver items directly to the landfill. Commissioner Pillar thought it may be best to delay cleanup week due to concerns of staff contacting items. President Obenauer had no objection to delaying but does not feel there is a lot more contact with cleanup than normal sanitation operations, but he does want to have a cleanup week. Commissioner Pillar said the other concern is, once items are placed on the curb, others “rummaging” for items and may have contact with items that may have the virus on them yet. Commissioner Haack proposed looking to the end of May and revisit the discussion at the mid-month meeting. Commissioner Haack moved to delay cleanup week, schedule it for the end of May, and review the matter at the mid-month meeting, second by Commissioner Pillar. Upon discussion, Commissioner Stern said it would be best to have cleanup week done prior to graduation so there would not be items on the boulevard. Commissioner Wolf said the issue will not go away and it will be best to pick a week and do it. On roll call vote: Haack, “Aye”, Pillar, “Nay”, Stern, “Nay”, Wolf, “Nay”, Obenauer, “Nay”, motion defeated. Commissioner Wolf moved to have city cleanup week the week of May 18th, second by Commissioner Stern. Upon discussion, Commissioner Pillar directed PW Director Brousseau to ensure staff has enough PPE. On roll call vote: Wolf, “Aye”, Stern, “Aye”, Haack, “Aye”, Pillar, “Aye” Obenauer, “Aye”, motion carried.

Street/Cemetery: Commissioner Haack informed the board that the street department has completed crack sealing, has started street sweeping and is also working to place product and work alleys. PW Director Brousseau said they have a good jump on the alley work and when the wind is not blowing so hard, they will begin hanging banners around town and on the bypass.

Finance/Busing/Library: Commissioner Stern had nothing to report at this time.

Police/Fire/Forestry: Commissioner Wolf had nothing to report at this time.

HCD: Buster Langowski had nothing to report at this time.

President: President Obenauer informed the board that he has contacted the property owners of the proposed location of the water tank project and they are favorable to the project

NEW BUSINESS

Propane Bids:

FY2021 Bus Grant(s) – Authorizing Resolutions: Auditor Erhardt informed the commission that Hazen Busing will be requesting two grants for Fiscal Year 2021. One grant, 5311 Program, will be slightly more than \$240,000 for operations and administration of the transit program. The other grant, 5339 Program, will be about \$43,000 for the purchase of a new transit van. Commissioner Stern moved to

approve resolutions authorizing the auditor to submit the grants, as outlined, and to answer any questions after grants are submitted, second by Commissioner Wolf. On roll call vote: Stern, "Aye", Wolf, "Aye", Haack, "Aye", Pillar, "Aye", Obenauer, "Aye", motion carried.

Approval of Bills: Commissioner Wolf moved to approve the bills, as presented, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: Approval Payment Solutions, 0.37; BHG Inc, 1026.35; CUSIP Global Services, 91.00; D&E Supply Co, 73.53; Dakota Pump & Control, 1468.12; Donovan & Kaffar PLLP, 1200.00; Fitterer Oil Hazen, 249.98; Further, 9.75; Hazen Fire Dept, 91.27; Innovative Office Solutions, 162.89; Interstate Battery, 25.00; Kevin Boeshans, 300.00; Marc Corp, 757.80; Marco Technologies, 393.54; Mercer Co Highway Dept, 12500.00; Millennium Express, 29.90; MDU, 4176.95; ND Dept of Health, 32.00; ND League of Cities, 100.00; Pitney Bowes, 431.52; Pride Contracting, 60.00; Roughrider Electric Coop Inc, 3977.93; Sensus USA Inc, 1949.94; CHI-St. Alexius, 250.00; Stamps.com, 50.00; The Hub, 20.65; Tori Conrad, 81.85; US Postal Service, 278.62. On roll call vote: Wolf, "Aye", Stern, "Aye", Haack, "Aye", Pillar, "Aye", Obenauer, "Aye", motion carried.

There being no further business, the meeting was adjourned at 6:04 PM CT. The next regular meeting of the commission is scheduled for Monday, May 4, 2020 at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jerry Obenauer, President

Attest: _____
Monte J. Erhardt, Auditor