

**Hazen City Commission
Regular Meeting
June 15, 2020
Hazen City Hall**

Present: President Obenauer, Commissioner Haack, Commissioner Pillar, Commissioner Stern and Commissioner Wolf.

Others Present: PW Director Brousseau, Attorney Donovan, Auditor Erhardt, Jerod Klabunde (Moore Engineering), and Buster Langowski appeared in person or via teleconference call.

The meeting was called to order at 5:30 PM by President Obenauer.

President Obenauer led the Pledge of Allegiance and Commissioner Pillar said the prayer.

Minutes: Commissioner Wolf moved to suspend the reading and approve the minutes of the May 18th meeting, as presented, second by Commissioner Haack. Motion unanimously approved.

Agenda: Commissioner Pillar moved to approve the agenda, as presented, second by Commissioner Stern. Motion unanimously approved.

CONSULTATION WITH ATTORNEY & ENGINEER

Engineer's Report/Agenda: Jerod Klabunde, Moore Engineering, discussed matters with the commission as follows:

- 1) A walk-through of the project was done today by Mr. Klabunde and Mr. Schroeder, Moore Engineering, and Mr. Klabunde reported that most items from the punch list have been completed. There are a couple items that need to be completed, including minor clean-up items, vegetation establishment and the condition of the shared use path. Mr. Klabunde will update the list and provide it to the auditor and, the intention is, to have final pay estimate ready for approval in July. Once final pay estimates are done the Special Assessment Committee can begin work and complete the necessary publications.
- 2) Televising of the sewer line near 5th St NW/3rd Ave NW is recommended when a contractor is available.
- 3) Expedition Estates matters are being reviewed by legal counsel and an on-site inspection and test pit were done the first week of June. Mr. Klabunde is awaiting reports from the testing. President Obenauer informed the board that developer, Tim Williams, was in town and he is working to complete the project to city satisfaction.
- 4) Three (3) soil borings, eighty feet (80') deep were done at the proposed water storage tank site. Mr. Klabunde is waiting for the geo-tech reports to determine the most cost-effective location for the project.
- 5) Mr. Klabunde will remove the ND STREET project from the engineer's agenda as this matter will be addressed by DOT engineering staff.
- 6) Mr. Klabunde said the firm is monitoring the WRT construction project. Mr. Klabunde also discussed repairs to the bridge on 3rd Ave NW (Co Rd 27), across Antelope Creek. The city has previously added

material to the bridge apron/abutments and this may need to be done again depending on when the county may address a long-term solution to the issue.

REPORTS

Water/Sewer/Garbage: Commissioner Pillar informed the board that there was work done to repair a leak on a water main and service connection on 4th Ave NE. Work was performed on Friday and Saturday. Commissioner Pillar said communication with SW Water was important as they noticed increase flows to the storage tank and alerted city staff who was able to locate the underground leak. PW Director Brousseau said the new garbage truck is in service but there is a minor electrical issue that must be addressed.

Street/Cemetery: Commissioner Haack informed the board that there are three (3) streets to be patched, after utility work and there was discussion about working with the paving crew hired by WRT to properly address these patches. The WRT contractor will be contacted to follow-up on the matter, and to get cost estimates. Mr. Klabunde said it should take about one truckload of hot mix to repair the three spots. PW Director Brousseau said there is a hydraulic issue with the John Deere loader and repairs may cost approximately \$1200. Commissioner Haack moved to approve repairs to the John Deere loader in an amount not to exceed \$1500, second by Commissioner Wolf. On roll call vote: Haack, "Aye", Wolf, "Aye", Pillar, "Aye", Stern, "Aye", Obenauer, "Aye", motion carried. The board was informed that spraying of weeds is being done when weather permits and that paint for crosswalks and other pavement markings has been ordered. Commissioner Haack had a question about enforcement of the ordinances relating to property, specifically the property at 1029 1st Ave NE and was advised that, based on the lack of improvement, the property owner will be provided a notice to appear before the commission to address the violation. Commissioner Pillar said similar action may be necessary for the trailer moved in at 6th Street/3rd Ave NE.

Finance/Busing/Library: Commissioner Stern had nothing to report at this time.

Police/Fire/Forestry: Commissioner Wolf had nothing to report at this time.

HCD: Buster Langowski had nothing to report at this time.

President: President Obenauer mentioned receiving a complaint from an extra-territorial resident and Attorney Donovan is researching the matter to prepare a response. President Obenauer congratulated Commissioner Stern & Pillar on their re-election and thanked them for their service on the commission.

NEW BUSINESS

2020 Auditor's Bond: Commissioner Pillar moved to approve the auditor's bond for 2020 in the amount of \$250,000, in compliance with ND Century Code, second by Commissioner Stern. On roll call vote: Pillar, "Aye", Stern, "Aye", Haack, "Aye", Wolf, "Aye", Obenauer, "Aye", motion carried.

Organizational Meeting: The commission will hold the re-organizational meeting, following the city election, on Tuesday, June 23rd at 5:00 PM CT, in the commission room at city hall. President Obenauer asked that anyone wishing to change portfolio contact him or the auditor prior to the meeting.

Approval of Bills: Commissioner Wolf moved to approve the bills, as presented, second by Commissioner Haack. Commissioner Stern asked about costs for repair of the pumper truck and was informed this is the fire department pumper not water/sewer pumper or jetter. Pre-paid and bills approved for payment are as follows: Verizon, 323.30; OK Tire, 50.00; Approval Payment Solutions Inc, 0.56; Cenex, 301.65; Coal Country CHC, 97.00; CUSIP Global Services, 91.00; Fastenal, 28.50; Fitterer Oil LLC, 592.50; Hazen Motor Co, 566.63; Hazen Public Library, 2361.30; Hazen Welding, 701.00; High Plains Concepts, 922.31; ITD, 10.30; Innovative Office Solutions, 54.67; Donovan & Kaffar, PLLP, 1435.00; Lucky Buchmann, 350.00; Macqueen Emergency, 2117.85; Millennium Express, 13.80; MDU, 3777.16; Monte Erhardt, 37.15; ND Dept of Health, 32.00; ND League of Cities, 1978.00; NAPA, 54.89; ND One Call Inc, 58.80; Roughrider Electric Coop Inc, 3207.48; SMC, 395.15; Scott Leintz, 30.00; Sletten Excavating, 10379.24; Spruce It Up Lawn & Tree, 595.00; Stamps.com, 50.00; Swanston Equipment, 228.08; Tammy Rahn, 44.85; The Hub, 578.00; Tractor Supply Credit Plan, 335.92; WRT, 1183.61. On roll call vote: Wolf, "Aye", Haack, "Aye", Pillar, "Aye", Stern, "Aye", Obenauer, "Aye", motion carried.

There being no further business, the meeting was adjourned at 5:57 PM CT. The organizational meeting of the commission will be held on Tuesday, June 23, 2020 at 5:00 PM CT and the next regular meeting of the commission is scheduled for Monday, July 6, 2020 at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jerry Obenauer, President

Attest: _____
Monte J. Erhardt, Auditor