

**Hazen City Commission
Regular Meeting
July 22, 2019
Hazen City Hall**

Present: President Obenauer, Commissioner Haack, Commissioner Pillar, and Commissioner Wolf.

Absent: Commissioner Stern.

Others Present: Planner Senger, Attorney Donovan, PW Director Brousseau, Editor Arens, Auditor Erhardt, Jerod Klabunde (Moore Engineering), Archie Rosenow, Scott Olson, Wayne Jensen, and Buster Langowski.

The meeting was called to order at 5:28 PM by President Obenauer.

President Obenauer led the Pledge of Allegiance. Commissioner Pillar led the prayer.

Minutes: Commissioner Wolf moved to suspend the reading and approve the minutes of the July 1st meeting, as presented, second by Commissioner Haack. Motion unanimously carried.

Agenda: Commissioner Pillar moved to approve the agenda, removing item 6C, second by Commissioner Haack. Motion unanimously carried.

CONSULTATION WITH ATTORNEY & ENGINEER

Engineer's Report – Moore Engineering: Jerod Klabunde, Moore Engineering, (1) reviewed the 2018 street project and informed the commission that the substantial completion date of the project is August 1st with a final completion date of December 1st. The only remaining item is the street marking, which is scheduled to be done starting Wednesday, July 24th. Punch list items, to this point, have been completed. Mr. Klabunde addressed the issue with the chip seal and the fact that the contractor addressed the concerns and had a company come in to do environmental clean-up, as well as cleaning of private property. Braun Intertec was contacted to collect samples which have been provided to the ND Environmental Quality Division. Mr. Klabunde added he has not seen any areas of failure in the chip seal process but recommended keeping the project open to allow time for such failure to become evident. (2) The manhole has been installed on 3rd Ave NW, near 5th Street NW and Mr. Klabunde recommends having the line televised and re-evaluated. He will request quotes to have this work completed and provide them to the commission. (3) Work is being done at Expedition Estates to address manhole and valve issues and they will keep in contact with the contractor to ensure all work is completed to city standards. (4) Moore Engineering has reviewed the city's 2012 Water Study and they would like to present an amendment to the study to include capital and life cycle cost analysis. There are options for State Water Commission funding of projects to address supply and pressure issues. Mr. Klabunde was asked to look at chip seal conditions on the cul de sacs in west Hazen and to review the elevations of a manhole on Deapolis Drive.

REQUEST OF CITIZENS

Traffic Control Concerns – A. Rosenow: Archie Rosenow met with the commission to express concern about traffic speeds along 4th Ave NW. Mr. Rosenow indicated there is a lot of traffic and new residents, with smaller children, have moved into the area so vehicle speeds are a safety issue. This street is also used by pedestrians from west Hazen going to school. Mr. Rosenow, in the past, requested the city paint 15MPH on the street to alert drivers. President Obenauer would like to discuss the matter with Police Chief Wolff before taking any further action.

Local Permit-Raffle – Common Thread Quilters Guild: Commissioner Wolf moved to approve local permit #2019-09, as requested by the Common Thread Quilters Guild, to conduct a raffle, second by Commissioner Pillar. Motion unanimously approved.

INTRODUCTION, READING & APPROVAL OF ORDINANCES

Abandoned Vehicle Ordinance: Mr. Rosenow addressed the commission on his concerns with the proposed abandoned (junk) vehicle ordinance. Mr. Rosenow asked the commission if aesthetics outweighs the rights of property owners. Commissioner Pillar said no but, aesthetics does come in to play. Mr. Rosenow feels the city is overstepping the mandate to provide services related to safety and health and that is can be viewed as intrusive on a person’s personal life to control what can be stored on their own property. Mr. Rosenow also said the issue is not a problem until proven a problem and it makes him angry when, “people don’t mind their own business.” President Obenauer stated there has been an ordinance against nuisances for years and this is just to update it to enhance enforcement. Mr. Rosenow discussed campers and boats on streets, or in yards, and referred to the hobby permit and the fact that this is not a permit, but a fine for him to pursue his hobby compared to those that have other hobbies. Mr. Rosenow suggested contacting residents to see if they need help removing items from their property rather than taking a judgmental approach for the sake of aesthetics. President Obenauer thanked Mr. Rosenow for sharing his concerns and asked if anyone else had comments. Scott Olson asked about utility trailers and how this may affect those that don’t require licensing and President Obenauer said the ordinance would not require licensing for vehicles that are exempt under the law. Attorney Donovan added that reasonable people disagree on things.

REPORTS

Water/Sewer/Garbage: Commissioner Pillar reported that Moore Engineering is working on a presentation regarding options and costs to address water supply/pressure issues.

Street/Cemetery: Commissioner Haack had nothing to report, at this time. There were comments on the clean-up from the chip seal and the fact that Astech is very responsible in working to take care of the problem. PW Director Brousseau said he has visited with the city forester and they will look at an issue of roots causing damage to street asphalt and how to remedy the situation.

Finance/Busing/Library: Commissioner Stern absent, no report.

Police/Fire/Forestry: Commissioner Wolf informed the board that she talked to the city forester and they are working to clean up trees in Moses Park, trimming or removing as necessary.

HCD: Buster Langowski had nothing to report at this time.

President: President Obenauer would like to address a safety concern, that has been discussed previously, at the intersection of 4th Ave NE and Main Street. President Obenauer stated he does not want to see a stop sign on Main Street but, suggesting additional speed 15MPH limit signs to address the issue. Commissioner Pillar indicated it is still going to be a matter of enforcement and Commissioner Wolf agreed but, it is hard for one (1) officer to be everywhere. PW Director Brousseau suggested installing the stop sign for a “trial” period. President Obenauer would like to approach ND DOT about getting a digital speed display sign and Mr. Langowski said this type of sign does make a person slow down. Commissioner Pillar said something visual (blinking) will be best. Mr. Klabunde said it is a safety issue and suggested trying the stop sign. Commissioner Haack moved to purchase a “blinking” stop sign for the intersection and to pursue use, or purchase, of a digital speed limit sign for the area, second by Commissioner Wolf. On roll call vote; Haack, “Aye”, Wolf, “Aye”, Pillar, “Aye”, Obenauer, “Aye”, motion carried.

CORRESPONDENCE

Main Street ND – Conference Sponsor Opportunity: The commission reviewed information about the opportunity to sponsor a table, themed for the city of Hazen. The sponsorship includes complimentary admission for attendees of the conference. Commissioner Wolf moved to sponsor a table, at the Main Street ND Conference, in the amount of \$300 to include admission for four (4) attendees, second by Commissioner Pillar. On roll call vote; Wolf, “Aye”, Pillar, “Aye”, Haack, “Aye”, Obenauer, “Aye”, motion carried.

OLD BUSINESS

Tar Kettle Purchase: The commission reviewed information relating to the tar kettle that is available for purchase from Swanston Equipment. PW Director Brousseau said the purchase includes a thirty-day (30) warranty and he will visit with the salesman about having the warranty commence when the city begins use of the equipment, in the spring of the year. Commissioner Haack moved to approve the purchase of the tar kettle, at a cost of \$28,500.00, and to check on the warranty period, second by Commissioner Wolf. On roll call vote; Haack, “Aye”, Wolf, “Aye”, Pillar, “Aye”, Obenauer, “Aye”, motion carried.

Approval of Bills: Commissioner Wolf moved to approve the bills, as presented, second by Commissioner Pillar. Pre-paid and bills approved for payment are as follows: Tractor Supply Credit Plan, 52.97; Verizon Wireless, 322.52; West River Telecommunications, 1059.00; Roughrider Electric Coop Inc, 2819.18; MDU, 4272.36; NCRAAO, 260.00; Ameripride, 333.93; Cenex, 986.78; CVB, 2499.73; Core & Main LP, 1641.94; D&E Supply, 195.10; Fastenal, 45.02; Fitterer Oil Hazen LLC, 258.99; Forterra Pipe & Precast, 4254.20; Further, 13.50; Hazen Fire Dept, 650.00; Hazen Motor Co, 394.90; Hazen Welding, 222.20; ITD, 10.30; J&M Hardware, 40.94; J&R Vacuum & Sewing, 134.46; J-S Sanitation, 93.00; Jesse Folkerts, 291.56; Kevin or Charlene Boeshans, 300.00; Liquid Engineering Corp, 2650.00; Loren Wiest, 1400.00; Marc Corp, 927.15; Marco Technologies LLC, 393.54; Mercer Co Sheriff’s Dept, 100.00 Mercer Co Treasurer, 12048.52; Millennium Express, 13.80; ND Dept of Health, 32.00; ND

League of Cities, 1978.00; Nancy Evanoff, 100.00; NAPA, 107.58; ND Insurance Reserve Fund, 9729.29; ND One Call Inc, 52.80; Power Plan, 8829.25; Purchase Power, 108.99; Roughrider Electric Coop Inc, 55.00; St. Alexius Medical Center, 250.00; Swanston Equipment Corp, 142.49; Terry or Christie Mae Vasquez Kizer, 125.00; The Hub, 599.79; Tim Klein Plumbing, 98.70; US Postal Service, 279.51; USA Blue Book, 121.68. On roll call vote; Wolf, "Aye", Pillar, "Aye", Haack, "Aye", Obenauer, "Aye", motion carried.

The commission discussed a time to meet to take a detailed view of the 2020 city budget, prior to the August 5th meeting. It was determined that Friday, July 26, 2019 at 4:00 PM CT would work for most of the commissioners. Commissioner Stern will be contacted to verify if the date will work for him.

There being no further business the meeting was adjourned at 6:52 PM CT. The commission will meet to review the preliminary city budget on Friday, July 26th at 4:00 PM CT. The next regular meeting of the commission is scheduled for Monday, August 5, 2019 at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jerry Obenauer, President

Attest: _____
Monte J. Erhardt, Auditor